

Meadow Creek
Design Review Submittal Form

Name: _____

Phone: _____

Address: _____

Fax #: _____

Project Description: _____

Individual or Company Building or Remodeling:

Construction Schedule: Start: _____

Completion: _____

“Prior to the initiation of construction upon any lot, the Owner thereof shall first submit to the Design Review Board (DRB) a complete set of plans and specifications for the proposed improvements including.” This is per the DRB regulations.

- Site Plans (include location of storage building(s) if applicable)
- Landscape plans (include plant list & locations)
- Floor plans (depicting overall size and location)
- Exterior elevations
- Specifications of materials and exterior colors
- Any other information deemed necessary by the DRB for the performance of its function*
- Design Fees Enclosed:
 - \$50-fence, landscape, other additions
 - \$450-new house plans
- Performance Deposit-\$5000 (for all new home builds)

E-mail this request to: Urban Nook Property Management
Office@urbannookmanagement.com

Mail a payment to: PO Box 10512
Bozeman, MT 59719

Or you have the option to pay online through your homeowner portal

The Homeowner agrees to maintain the improvement if approved by the Board of Directors or their duly appointed representative. If, in the view of the Board of Directors, the improvement is not being maintained, the Association has the right to remove or maintain the improvement with the Homeowner bearing all costs. The Homeowner agrees to comply with all city, county and state laws and obtain all necessary permits.

Signature of Homeowner

Date Signed

The above-described architectural change is: _____ Approved _____ Disapproved
Approved subject to the following conditions:

DRB Chairman Signature

Date Signed

NOTE: FOR YOUR PROTECTION ALWAYS USE LICENSED, BONDED AND INSURED CONTRACTORS.

WAIVER OF LIABILITY

We/I understand and will comply with the following:

1. If the modification is not completed as approved, said approval can be revoked and the modification will be required to be removed by the owner at the owner's expense.
2. Owner is required to advise all contractors that common areas are not to be used as work or storage areas. Contractors will also be held responsible for thorough cleanup of common areas, sidewalks and streets.
3. Owner is required to pay for and repair any and all damage to the common areas as a result of construction or contractor negligence.
4. Owner agrees to adhere to all applicable state and county building codes and to obtain all necessary permits. Owner understands that DRB approval, if given, will not relieve owner of such compliance and permit requirements.
5. Owner agrees to abide by the decision and terms and conditions of the DRB, or in the case of an appeal, the Board of Directors.
6. If the modification is not approved, or does not comply, the owner may be subject to court action by the Homeowners' Association and shall be responsible for all reasonable attorney's fees, costs and expenses in connection with such litigation.
7. Owner agrees to maintain the improvement if approved by the Board of Directors or their duly appointed representative. If, in the view of the Board of Directors, the improvement is not being maintained, the Association has the right to remove or maintain the improvement with the Homeowner bearing all costs.
8. Applications from tenants **will not** be accepted without the written consent and signature by owner on the submittal.
9. All construction must be completed within one year from the date of approval.

This Waiver of Liability is hereby signed on this _____ day of _____, 202__.

WITNESSES:

Owner

Date

Owner

Date